

TOWN OF ROWE - BOARD OF ASSESSORS
Meeting Minutes - Tuesday, December 3, 2019 – 9:00am
Rowe Town Hall – Assessors' Meeting Room

Present: Assessors Rick Williams and Ellen Miller

Absent: Assessor Herb Butzke; Assistant Assessor Colleen Avallone

Audience: None

Call to Order: Chair Williams called the meeting to order at 9:12am.

- 1) **Minutes:** The Board voted unanimously to approve the following minutes as corrected: Nov 12, 2019 (regular session) and Nov 12, 2019 (executive session).
- 2) **FY20 Budget/Payables:** Approved the following item to be charged to BOA Operations:
 - **Baker Office Supply:** "Confidential" stamp: \$11.90

Acct	Acct #	Orig Budget	Curr Bal	Payroll/Payables	Amount	New Bal
BOA Stipends	05-3-141-000	\$ 5,354	\$ 4,460.66	None		\$ 4,460.66
Asst Assessor Wages	05-3-141-110	\$12,000	\$ 11,324.10	None		\$ 11,324.10
BOA Operations	05-3-141-400	\$ 9,600	\$ 1395.38	Baker Off Sup-stamp	\$ 11.90	\$ 1,383.48
BOA Consulting/Legal Support	03-5-141-901	\$50,000	\$ 27,417.07	None		\$ 27,417.07
BOA Overlay	01-1-230-217 218, 219		\$114,871.90	Book FY20 Recap	\$198,127.88	\$ 312,999.78

- 3) **FY21 Budget:** Board voted unanimously to submit the following FY21 budget:

FY20 Appropriations	Acct #	FY20 Approp.	FY21 Request	Incr/Decr
BOA Stipends	05-3-141-000	\$ 5,354	\$ 5,354	0
Asst Assessors Wages	05-3-141-110	\$ 12,000	\$ 12,000	0
BOA Operations	05-3-141-400	\$ 9,600	\$ 9,600	0
TOTAL		\$ 26,954	\$ 26,954	0
Special Project				
BOA Consulting/Legal Support	03-5-141-901	\$ 0	\$ 50,000	\$ 50,000
Quin Reval – Res	03-5-141-xxx	\$ 1,600	\$ 1,600	0
Quin Reval – YAEAC	03-5-141-xxx	\$ 2,000	\$ 2,000	0
Quin Reval – Hydros	03-5-141-903	\$ 14,000	\$ 14,000	0
Quin Reval – T&D	03-5-141-904	\$ 5,000	\$ 5,000	0
TOTAL		\$ 22,600	\$ 72,600	

- 4) **2019 MV Excise Warrant:** The Board voted unanimously to approve the Sixth MV Excise commitment in the amount of \$1,090.34.
- 5) **FY20 Abatement Applications:** Three (3) abatement applications for FY20 RE and/or PP taxes were received and were tabled to a subsequent meeting.
- 6) **FY20 Senior Exemption Applications:** Two (2) senior tax exemption applications were received and were tabled to a subsequent meeting.
- 7) **Public Records Request:** The Board is continuing to compile records in response to the request.

- 8) **Building Permits (Nov 2019):** Reviewed permits issued. Property cards will be updated accordingly. Colleen will find out if permits other than building get entered onto property cards. Also, contacted FCCIP to update logins to access permit information.

Owner	Permit #	Address	Map/Lot	Project	Value
Rode, Robert	R-19-0940	131 Zoar Rd	407-002	Replace Steps	\$ 400
Soviecke, Mitchell	W-19-0085	41 Davenport Rd	408-029	Install wood burning stove	\$ 200
Williams, James	W-19-0080	101 Hazelton Rd	202-031	Wood stove inspection for ins.	\$ 50
Quinn, Richard	G-19-0169	16 Hazelton Rd	203-045	Install gas piping & generator	\$ 90

- 9) **Executive Session:** The Chair declared that the executive session was not needed.

- 10) **Next Meeting:** Tues Dec 18 or Wed Dec 19 (pending Herb Butzke's availability)

- 11) **Adjournment:** 12:15pm

Respectfully submitted,
Ellen B. Miller

Approved:

FW Williams 12-19-19
Frederick N. Williams, Chair Date

Ellen B. Miller
Ellen B. Miller

Herbert G. Butzke

TO DO

For	Item	Due Date
FY20	Act on senior tax exemption applications	3 mths from receipt
FY20	Act on tax abatement applications	3 mths from receipt
FY21	FY21 Budget (due 12/6). Ellen will fill out required forms and submit before deadline.	Done
FY21 Tax Rate	Charlemont/Rowe Town Line Adjustment: Create new parcels & adjust maps as needed.	30 June 2019
FY21 Tax Rate	Boyd Dwelling (402-050): Is this a second home? Owners live in Charlemont. Son lives in Rowe house.	30 June 2019
FY21 Tax Rate	Community Preservation Act: Should town set one up? PM3 is researching and asking for BOA opinion	30 June 2019
FY21 Tax Rate	Molly Scott Subdivision – 409-003: Once deed is received from FCRD determine needed mapping changes.	30 June 2019